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**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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**SCREENING PANEL
NURSING HOME ADMINISTRATOR EXAMINING BOARD
Room 180, 1400 East Washington Avenue, Madison, WI
Contact: Dennie Peterson (608) 267-5224
Thursday, June 9, 2005
9:00 A.M.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

**NURSING HOME ADMINISTRATOR EXAMINING BOARD
Room 180, 1400 East Washington Avenue, Madison, WI
Contact: Kimberly Nania (608) 261-2393
Thursday, June 9, 2005
9:30 A.M.**

1. CALL TO ORDER
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (March 17, 2005)
4. Administrative Report
 - a. Kimberly Nania, Division Administrator, Board Services
 - i. 2005 Meeting Dates
 - ii. 2006 Meeting Dates
 - iii. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
5. Legislative/Administrative Rules Update
 - a. Review and Approval of Scope Statement – NHA 3 Revisions – Continuing Education
 - b. Update and Discussion on AB-32 (Wasserman)
6. Education/Examination Issues
 - a. Request for CE Course Approval – Corine Larson
 - b. Request for Course Approval, Institute for Continuing Education and Research – Judy Mender.
7. New Business
8. Board Member Activity
9. Visitors Comments
10. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.
 - a. Monitoring Report or any submitted after mailing of Agenda
 - i. Vincent Bergstrom 01 NHA 018
 - ii. Rolf Donhowe 02 NHA 000
 - b. Case Closings and Case Status Report or any submitted after mailing of Agenda
 - c. Deliberation on Proposed Administrative Warnings or any submitted after mailing of agenda
 - d. Deliberation on Proposed Stipulation or any submitted after mailing of agenda
 - e. Deliberation on Proposed Stipulations, Administrative Warnings, and/or Disciplinary

Actions signed after printing of agenda.

- f. Pending Applications or any submitted after mailing of agenda.
- g. Examination Questions
- h. Consulting with Legal Counsel

11. RECONVENE TO OPEN SESSION

12. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings

13. ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.